



ATTACHMENT B

December 20, 2024

Mr. Ernesto Marquez  
21815 Pioneer Boulevard  
Hawaiian Gardens, CA 90716

Re: Award and Authorization to Incur Costs; Additional Youth@Work Funding; PY 2024-25

Dear Mr. Marquez,

On July 8, 2024, the City of Hawaiian Gardens was awarded \$189,700.00 for the implementation of the Youth@Work program for PY 2024-2025 (Phase I). This funding was designated to support fifty (50) participants from the City of Hawaiian Gardens: 30 Other Underserved Youth and 20 System-Involved Youth.

In addition to this initial allocation, the City was awarded an additional \$56,910.00 to provide Youth@Work services to CalWORKs participants, further expanding the city's capacity to serve eligible youth. This additional funding supported fifteen (15) CalWORKs Youth participants at a cost of \$3,794.00 per participant, in alignment with the eligibility characteristic matrix set by the County.

In addition, per the City of Hawaiian Gardens' request the City has been awarded an additional \$18,970.00 to provide Youth@Work services to Other Underserved Youth participants, further expanding the city's capacity to serve eligible youth. This additional funding will support five (5) Other Underserved Youth participants at a cost of \$3,794.00 per participant, in alignment with the eligibility characteristics matrix set by the county.

The following conditions, mandated by the County of Los Angeles, apply to the Youth@Work PY 2024-2025 (Phase I):

- The program period starts on July 1, 2024, and ends on June 30, 2025, with the final closeout report due on July 15, 2025.
- All participants will receive a minimum of 140 hours of work experience and 20 hours of Personal Enrichment training totaling 160 hours of paid work experience.
- Participants will be paid at the rate established by the County of Los Angeles, which is \$17.28 per hour.

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- The program design must adhere to the Statement of Work (SOW) under the regulations of the Technical Assistance Guide (TAG) established for PY 2024-2025 by the Department of Economic Opportunity, County of Los Angeles.
- The budget allotted for each Youth@Work participant must adhere to the prescribed county budget as follows:

Wages: \$2,765.00

Social Security/Medicare/Worker's Comp:\$449.00

Supportive Services: \$130.00

Program Supervision: \$450.00

Total per participant: \$3, 794.00

This letter authorizes the City of Hawaiian Gardens to incur administration and program-related costs for the Other Underserved Youth participant additional funding effective 12/01/2024, for the Youth@Work Program PY 2024-2025, subject to available County of Los Angeles funding. By incurring costs under these funding titles, your agency acknowledges the agreement with Contract #106008 terms and conditions as specified.

Sincerely,

Yolanda L. Castro  
Executive Director