



**CITY OF HAWAIIAN GARDENS
CITY COUNCIL
STAFF REPORT**

Agenda Item #{{section.number}}2

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Ernesto Marquez, City Manager

BY: Gloria R. Thomas, Housing Rehabilitation Supervisor

RECOMMENDATION:

RECOMMENDATION TO ADOPT RESOLUTION NO. 021-2022, AMENDING THE EXISTING CITY BEAUTIFICATION PROGRAM GUIDELINES AND REQUESTING APPROVAL TO CIRCULATE REQUEST FOR PROPOSALS (RFP) TO RETAIN CONTRACT SERVICES FOR TWO SEPARATE CONTRACTORS FOR THE BEAUTIFICATION PROGRAM

SUMMARY

Staff has recently revised the Program's guidelines and is requesting approval of the amended program guidelines. Staff is also requesting consent to circulate a Request for Proposals (RFP) to retain contract services for two separate contractors for (1) manufactured/mobile homes, (2) single-family duplex properties, and condominium properties for the City Beautification Program to provide services for one year.

The City Council allocated \$100,000 for FY 2021-2022 and FY 2022-2023 for each fiscal year to fund the City Beautification Program during the last budget adoption. Staff is requesting approval to revise City Beautification Program guidelines.

The City of Hawaiian Gardens provides housing rehabilitation and repair assistance to income-eligible applicants residing within city limits. The Beautification Program offers interior and exterior enhancements that will bring properties into compliance with the City of Hawaiian Gardens Municipal Code. It is designed to preserve existing housing and enhance the quality of the neighborhood by providing decent, safe, and sanitary housing to property owners and tenants. The Program's objective is to improve the overall appearance of the City's neighborhoods, increase property values, and boost community pride.

The following are proposed revisions to the Beautification Program financial grant amounts:

	Current Amount	Proposed Revision
Single-Family Properties	\$15,000	\$10,000
Duplex Properties	\$15,000	\$10,000
Condominium Properties	\$10,000	\$5,000
Mobile Home Properties	\$10,000	\$3,000

Staff requests approval to circulate an RFP to select two separate contractors to provide residential rehabilitation services for (1) manufactured/mobile homes, (2) single-family duplex properties, and condominium properties. With Council approval and a successful circulation of an RFP, the City will award two separate contracts to the most qualified contractors to provide residential rehabilitation services.

The recommended revisions will help enhance program operations and are contained in the attached amended guidelines. The changes made to the guidelines are indicated by a strike and highlighted.

FISCAL IMPACT

None.

SUGGESTED ACTION

Approve Recommendation.

ATTACHMENTS

1. Resolution No. 021-2022
2. Revised April 2022 – City Beautification Program Guidelines City of Hawaiian Gardens Community Development Department
3. City of Hawaiian Gardens Community Development Department - Request for Proposals for Residential Rehabilitation Contract for the Beautification Program of the City of Hawaiian Gardens Community Development Department
4. City of Hawaiian Gardens Community Development Department - Request for Proposals for Manufactured/Mobile Home Contractor for the Beautification Program of the City of Hawaiian Gardens Community Development Department