

**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL AGENDA**

Dandy De Paula, Mayor Pro Tem  
Maria Teresa Del Rio, Councilmember  
Luis Roa, Councilmember  
Ernie Vargas, Councilmember



**Wednesday, October 23, 2024  
Regular Meeting, 6:00 PM**

Ernesto Marquez, City Manager  
Megan Garibaldi, City Attorney  
Pablo Rubio, City Clerk

**Victor Farfan, Mayor**

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**AGENDA**

2. Recommendation to adopt Resolution No. 027-2024, approving an amendment to the agreement between the City of Hawaiian Gardens and the Southeast Los Angeles County Workforce Development Board to accept 15 additional allocations for 2024-2025 “youth@work” program from July to December 2024 and to adopt these funds into the FY 2024-2025 citywide budget.

SUGGESTED ACTION: Approve Recommendation.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item #B2

**DATE:** October 23, 2024  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernesto Marquez, City Manager  
**BY:** Linda Hollinsworth, Finance Director

**RECOMMENDATION:**

RECOMMENDATION TO ADOPT RESOLUTION 027-2024 APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HAWAIIAN GARDENS AND THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD TO ACCEPT 15 ADDITIONAL ALLOCATIONS FOR 2024-2025 "YOUTH@WORK" PROGRAM FROM JULY TO DECEMBER 2024 AND TO ADOPT THESE FUNDS INTO THE FY 2024-2025 CITYWIDE BUDGET

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**SUMMARY**

On July 24, 2024 the City approved a amendment to the agreement 106008 between The Southeast Los Angeles County Workforce Development Board (SELACO WDB)\_and the City Of Hawaiian Gardens to accept an allocation and program budget for the Youth@Work Program for Phase I period of July to December 2024. The SELACO board has now approved an additional allocation of 15 slots with \$56,910 of program funding to be dedicated to the City of Hawaiian Gardens for this new allocation during this phase.

**JULY TO DECEMBER 2024 PROGRAM:**

The program period is from July 1, 2024 through December 31, 2024. The participants for these additional allotted slots will meet the characteristics matrix set by the county as follows;

CalWORKS: 15

With these additional slots the City has a total of 65 slots available for the youth of Hawaiian Gardens with a total of \$246,610 for Phase 1.

The program is available to Hawaiian Gardens residents who qualify under one of the eligibility categories. All participants will receive a minimum of 140 hours of work experience and 20 hours of personal enrichment training. Participants will be paid \$17.28 per hour.

### **FISCAL IMPACT**

The grant provides funding to support the participant wages and training materials. Grant funds are also provided to support the administration of the program, however, the City has budgeted additional amounts from the General Fund to supplement staff and supply costs for this program.

### **SUGGESTED ACTION**

Approve Recommendation.

### **ATTACHMENTS**

- A. Resolution 027-2024
- B. SELACO Letter to Incur Costs and Budget

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 027-2024**

**RECOMMENDATION TO ADOPT RESOLUTION 027-2024 APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HAWAIIAN GARDENS AND THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD TO ACCEPT ADDITION ALLOCATIONS FOR 2024-2025 “YOUTH@WORK” PROGRAM FROM JULY TO DECEMBER 2024 AND TO ADOPT THESE FUNDS INTO THE FY 2024-2025 CITYWIDE BUDGET**

WHEREAS, The City Council of the City of Hawaiian Gardens supports youth employment and work experiences for its youth in our community; and

WHEREAS, it is in the best interest of the City of Hawaiian Gardens to collaborate with the Southeast Los Angeles County Workforce Development Board to conduct an “Earn and Learn” Work Experience Program; and

WHEREAS, the Southeast Los Angeles County Workforce Development Board will provide additional funding of \$56,910 for. This will provide a total funding of \$246,610 to pay wages (\$17.28 per hour), social security, Medicare, workers compensation, program supervision, supportive services and supplies to a total of 65 program participants; and

WHEREAS, the City of Hawaiian Gardens will provide all participants with a minimum of 140 hours of work experience and 20 hours of personal enrichment training.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AS FOLLOWS:

Section 1. The City Council hereby approves Resolution No. 027-2024, authorizing the City Manager to sign the agreements to accept this funding and to adopt these funds into the FY 2024-2025 budget for the July to December 2024 phase of the Youth@Work Program under the amendment to Contract 106008 with the Southeast Los Angeles County Workforce Development Board.

Section 2. The City Council hereby directs the City Clerk to sign Resolution No. 027-2024 attesting its passage by the City Council.

**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS ON THIS 23<sup>rd</sup> DAY OF OCTOBER 2024.**

\_\_\_\_\_  
VICTOR FARFAN, MAYOR

ATTEST:

\_\_\_\_\_  
PABLO RUBIO, CITY CLERK



October 4, 2024

Ernesto Marquez  
City Manager  
City of Hawaiian Gardens  
21815 Pioneer Blvd.  
Hawaiian Gardens, CA 90716

Dear Mr. Marquez

Subject: Award and Authorization to Incur Costs; Additional Youth@Work Funding; PY 2024-2025

On July 8, 2024, the City of Hawaiian Gardens was awarded \$189,700.00 for the implementation of the Youth@Work program for PY 2024-2025 (Phase I). This funding was designated to support fifty (50) participants from the City of Hawaiian Gardens: 30 Other Underserved Youth and 20 System-Involved Youth.

In addition to this initial allocation, the City has now been awarded an additional \$56,910.00 to provide Youth@Work services to CalWORKs participants, further expanding the city's capacity to serve eligible youth. This additional funding will support fifteen (15) CalWORKs Youth participants at a cost of \$3,794.00 per participant, in alignment with the eligibility characteristic matrix set by the County.

The following conditions, mandated by the County of Los Angeles, apply to the Youth@Work PY 2024-2025 (Phase I):

- The program period starts on July 1, 2024, and ends on December 30, 2024, with the final closeout report due on February 15, 2025.
- All participants will receive a minimum of 140 hours of work experience and 20 hours of Personal Enrichment training totaling 160 hours of paid work experience.
- Participants will be paid at the rate established by the County of Los Angeles, which is \$17.28 per hour.
- The program design must adhere to the Statement of Work (SOW) under the regulations of the Technical Assistance Guide (TAG) established for PY 2024-2025 by the Department of Economic Opportunity, County of Los Angeles.
- The budget allotted for each Youth@Work participant must adhere to the prescribed county budget as follows:

Wages: \$2,765.00  
Social Security/Medicare/Worker's Comp: \$449.00  
Supportive Services: \$130.00  
Program Supervision: \$450.00  
**Total per participant: \$3,794.00**

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*Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk, and Paramount*

Mr. Ernesto Marquez  
October 4, 2024  
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This letter authorizes the City of Hawaiian Gardens to incur administration and program-related costs for the CalWorks participant additional funding effective July 1, 2024, for the Youth@Work Program PY 2024-2025, subject to available County of Los Angeles funding. By incurring costs under these funding titles, your agency acknowledges the agreement with Contract #106008 terms and conditions as specified.

Sincerely,

  
Yolanda L. Castro  
Executive Director  
SELACO WDB

**EXHIBIT B-AMENDMENT I**  
**CITY OF HAWAIIAN GARDENS**

# **PARTICIPANT BUDGET**

**Number of Participants: 65**

**Cost Per Participant: \$3,794**

**Hours of Work Experience Per Participant: 160**

**Hourly Wage: \$17.28**

**Funding Distribution**

**Other Underserved Youth Allocation:\$113,820**

**System Involved Youth Allocation:\$75,880**

**CalWorks Allocation: \$56,910**

**Total Allocation: \$246,610**

<b>Wages</b>	<b>\$2,765.00</b>
<b>Social Security/Medicare/Worker's Comp:</b>	<b>\$449.00</b>
<b>Supportive Services:</b>	<b>\$130.00</b>
<b>Program Supervision:</b>	<b>\$450.00</b>
<b>Total Cost Per Participant:</b>	<b>\$3,794.00</b>
<b>Total Allocation for 65 participant slots:</b>	<b>\$246,610</b>